

**FINAL**

**AMPHITHEATER PUBLIC SCHOOLS  
Tucson, Arizona**

**MINUTES OF REGULAR PUBLIC MEETING OF THE GOVERNING BOARD**

**Place, Date and Time of Meeting**

Leadership & Professional Development Center, 701 W. Wetmore Road, August 8, 2017 at 6:00 PM

**Board Members Present**

Jo Grant, President  
Deanna M. Day, Vice President  
Scott A. Leska, Member  
Vicki Cox Golder, Member  
Scott K. Baker, Member

**Central Administrators Present**

Todd A. Jaeger, Superintendent  
Monica Nelson, Associate Superintendent  
Michelle H. Tong, Associate to the Superintendent/Legal Counsel  
Scott Little, Chief Financial Officer

**Call to Order and Signing of Visitor's Register**

Ms. Grant called the meeting to order at 6:03 PM and invited those in attendance to sign the visitor's register if they had not already done so.

**Pledge of Allegiance to the Flag**

**Announcement of Date and Place of Next Special Governing Board Meeting:**

Ms. Grant announced the next Special Meeting of the Governing Board on Tuesday, August 22nd, 2017 at 5:00 PM, in the Leadership & Professional Development Center, 701 W. Wetmore Road, SE Parking and Entrance.

**1. RETIREMENT RECEPTION FOR MS. JO GRANT**

Ms. Grant commented that a reception was not what she had in mind, as she was planning on turning in her resignation and riding off into the sunset very quietly. But that was not going to happen as there is a reception for her listed on the agenda. Ms. Grant recessed the meeting at 6:05 PM for the reception.

The meeting resumed at 6:36 PM and Mr. Jaeger presented the following remarks in honor of Ms. Grant and the late Jeff Grant.

“Those of us who work in school districts sometimes can easily forget that Governing Board Members are simply lent to us; lent by their families, by their charity and by the pressures of their lives. We can easily take the service you provide for granted, and it's moments like this, when we are losing that service and charity, that we are reminded of all that you give. We have had the service of a Grant, both Mr. and Mrs., on this dais for 14 and a half years. The weight and import of that hit me when I realized today this covers fully two thirds of my time here in the District as an employee. And, students who graduated last May, our class of 2017, have also only known a Grant on this dais. First, of course, came Mr. Jeff Grant, a man who served the Amphitheater Community 10 years before we all lost him. We were so fortunate that he was succeeded by his wife, Ms. Grant, who not only completed his term beginning in January of 2013, but also was elected to another term as well. Before her service on the Amphitheater Governing Board, Ms. Grant was an Amphi parent with children who attended several

District schools. Her public service on the Board was also preceded by an entire career of the same. She retired in 2013 after more than 30 years of service as staff to the Arizona Legislature where she managed constituent services for the Southern Arizona office. Her charity and giving attitude also extended to organizations such as the Amphitheater Foundation, the American Legion Auxiliary Unit 132, Arizona Oncology Foundation, the Oro Valley Community Council and the Oro Valley Optimist Club. Ms. Grant, on behalf of the employees of this District, I want to thank you. Thank you for every effort you've made over the last 14 and half years, both beside Jeff and in your own right, to make our District everything it should be for our students, for us and for our entire community. Your contributions will never be taken for granted."

Mr. Jaeger then read the poem "The Drifter's Melody" by Megan R. Bokowski and presented Ms. Grant with a farewell gift.

Ms. Grant thanked everyone for the kind words, the engraved tray and made the following remarks.

"Mr. Jaeger, you know you talked about time and that's an interesting poem that you read, because I of all people know the precious, precious value of time and the fragile life that we have. I had planned on going down "door number 1" with my Jeff when we retired. Well, that didn't happen so I picked "door number 2" which was my retirement and coming on the school board. Well, now I am going down "door number 3" and I don't know what "door number 3" is going to be like. But I'm going tell you I loved being on the school board. It's been a pleasure working with all of you. But I'm going tell you, I love my daughter and grandchildren a lot more. My grandchildren are very excited about me. They've already planned my life. I know that on Monday's it's early out day and I am to be at the school at 1:00 PM because we get out and we have to go for ice cream or something. That's already been decided. Thank you all for everything. I just want to remind you to continue to advocate and remind everybody that public education does work."

## **2. PUBLIC COMMENT'**

Ms. Grant read the Open Call to the Audience notification. **Dr. Kent P. Barrabee** addressed Ms. Grant with the following remarks.

"I've been very moved by this experience here today. Mr. Jaeger, you spoke so beautifully, we are glad to have you back. Your message was well deserved by Ms. Grant. My wife and I had the pleasure of knowing both Mr. Grant and Ms. Grant over the years, and during that period we had the pleasure of having most of the Board Members to our house for dinner. That was sort of an extension of this sense of being family and getting to know each other as people, not just a person in a position. That has been how I have felt about the Board all along all these years, as well as how I have personally felt about the whole District. You have been so consistent about maintaining that spirit which is very, very important. The President is really a very important role on the Governing Board in terms of setting the tone, and you have set a tone that has been very constructive, very respectful and showed strong leadership. I really appreciate all you have done. It was wonderful working with Jeff as it has been wonderful working with you. I wish you well with your grandchildren."

Ms. Day requested a personal point of privilege and made the following remarks.

"As I have shared with many of you, this is almost funereal for me. I certainly wish Ms. Grant all the best. We've had many a talk over the last few years about sitting here watching other people's children being promoted, graduating, going to their plays and such. We know it [her retirement from the Board] is the right thing, but it is still bittersweet for me and she knows that. Aside from losing my Board Member friend I am losing a friend as well. And of course, nothing could pass without my referring to Odyssey of the Mind. I have to convey upon Ms. Grant the highest award that Odyssey of the Mind can give, and that is the Renata Fusca award, which is for extreme problem solving and creativity. So on

behalf of myself, Odyssey of the Mind, and everyone else that you have touched, I present you with the Renata Fusca. I'm going to miss you."

*Details of agenda items, supporting documents and presentations are available for review in electronic BoardBook by clicking on the hyperlinks below each agenda item.*

### **3. INFORMATION**

#### **A. Superintendent's Report INFORMATION ONLY**

Mr. Jaeger said that it is his intention at every Regular Board Meeting to give the Board a brief update on things he has been involved with in the preceding weeks between meetings. During the week of July 24th he met with the staff of Amphitheater Middle School to explain the vacancy of the Principal position there. The news was well received. He participated in the Cradle to Career Leadership Council meeting, which is part of the United Way's effort to bring together community groups and school districts to examine and hopefully implement best practices. He said the annual back-to-school retreat for District administrators was a great day in which the District focused on its graduate: what that person should be like and what they should be able to do. Dr. Lopez and Mr. Bejarano led everyone through the EdLeader21 process. He continued "Listen and Learn" meetings with shareholders that will continue for the next few months. The previous week he attended the Child/Parent Center's conference day, which left an impression of those benefitted from the Head Start program. At the Effective Teaching conference he addressed 148 teachers who are new to the District, including 50 brand new teachers. And the Amphitheater Foundation gave each brand new teacher a \$200.00 gift card to help them get started in their classrooms. The Amphitheater Foundation held its Resource Fair at Amphi High, which he was able to attend. Both the needs and the generosity of our community were on full display. His favorite moment was seeing these little boys beaming with their brand new haircuts from the haircut clinic. Mr. Jaeger extended heartfelt appreciation to the Amphitheater Foundation, particularly Ms. Noreng, and all the staff that was out in full force at the Resource Fair again proving what Amphitheater is all about.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50250950>, Item 3.A.] (Exhibit A)

#### **B. Status of Bond Projects INFORMATION ONLY**

Mr. Burns briefed the Board on the water main break at Amphi High. After the main broke, facilities staff arrived on site and were able to work all the valves around the break. Even though the pipe is broken, the school is still fully served with water and all air conditioning is back on. He also presented information on the status of current bond projects at: Innovation Academy, Keeling Elementary, Amphitheater High School, Canyon del Oro High School and Ironwood Ridge High School.

Mr. Leska inquired about the easement to the City of Tucson for the water line (*Consent Agenda Item 4.M.*) and how it might relate to the broken main. Mr. Burns explained that the easement on the agenda is related to previous Bond construction work. It was best to reroute the water line under the open field. Mr. Leska then asked if the Amphi High pool was owned by the District or the City of Tucson and asked for a Friday Memo about it. Mr. Leska also asked if a SFB Grant could be submitted to repair the burnt floor in the secondary gym at Amphi High that the Board was informed of in. Mr. Burns said that the SFB will not consider replacing the floor in a secondary gym because it is not required that a high school have two fully serviceable gym floors, and the initial estimate indicates that the repairs would cost less than the insurance deductible. Ms. Day congratulated Mr. Burns on the work done towards Beach Volleyball courts at the high schools.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50250950>, Item 3.B.] (Exhibit B)

#### **C. Review of 2017-2018 Tax Rates INFORMATION ONLY**

Mr. Jaeger introduced the item stating that, in the coming week, the Pima County Board of Supervisors will set tax rates for various jurisdictions including school districts. For the first time in a very long while, the District's tax rate will increase slightly. The Board was very careful to ensure that our tax rates would not go up due to our existing Override or previous and new Bonds, and the Board has kept its word. He

asked Mr. Little to explain what the slight increase is attributable to. Mr. Little said that usually the Board is presented with Tax Rate information in September; however, this year it is being presented before the rate is adopted communicate what happened to the tax rate. The District's increase was small and the District still has the smallest combined rate in metro Tucson. The adjustments primarily come from property value changes. As the State modified the funding formula to put all school districts on current year funding, growth is no longer funded by the State. In the past, any increase in students was paid for by the State. In the new funding formula, any increase in students is paid out of the local tax rate before the State's equalization formula applies the following year. For Amphitheater, it is our growth in students that is increasing the Primary Rate. Mr. Little said administration is working with Community Relations to inform the community ahead of time about the tax increase. For a house valued at \$100,000.00 the increase amount would be less than \$10.00 on the entire property tax bill. Ms. Grant commented that the growth in Oro Valley will eventually help bring the rate down somewhat.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50250950>, Item 3.C.] (Exhibit C)

#### **D. Review of Effective Teaching Conference INFORMATION ONLY**

Dr. Rosanne Lopez, Chief Academic Officer - Elementary Education K-5, presented a synopsis of the Effective Teaching Conference, which was abbreviated to only one day this year due to funding shortages. At this year's conference, there were 58 brand new teachers. The number of new Elementary staff has increased by 26, the Middle School staff is stable and the High School staff has increased by 13 since last year. In 2016, there were 113 participants and this year there were 150. Superintendent Jaeger welcomed the participants with a Superintendent's message; Dr. Lopez spoke about teaching standards; and Ms. Tong did a session on legal issues. There were two sessions offered this year by Mr. Michael Warrick, Tyler System Analyst and Trainer and Ms. Lauren McIntyre, Director of Instructional Technology. Dr. Lopez and Amy Sharpe, Community Relations Director, gave an Amphi Way presentation. The event was hosted at Amphitheater High. Breakfast was funded and hosted by the Amphi Foundation, and Amphi Education Association (AEA) hosted lunch. Dr. Lopez highlighted the Amphitheater Mentoring Program. All teachers in their first and second year of teaching are assigned a mentor from the Amphi Curriculum and Support Specialist team.

Mr. Leska inquired as to how much more time the mentors put in each week besides their classroom work. Dr. Lopez clarified that the mentors are full-time Curriculum Support Specialists and get a stipend too as they work more than a regular teaching day. They do not teach in a classroom and then mentor.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50250950>, Item 3.D.] (Exhibit D)

#### **4. CONSENT AGENDA<sup>3</sup>**

Ms. Grant asked if there were Board Member requests to have any items addressed separately. There were none.

**ACTION: APPROVED. MOTION:** Ms. Day moved to approve Consent Agenda Items A. - M with the provision that the July 11th minutes be amended to correct Board officer titles. **SECOND:** Mr. Leska; **DISCUSSION:** There was no discussion. **VOTE:** 5-0 (Voice Vote). Appointment of personnel is effective provided all district, state, and federal requirements are met.

##### **A. Approval of Minutes of Previous Meetings APPROVED**

The minutes for the July 11, 2017 Regular Board Meeting and July 25, 2017 Special Board Meeting were approved with the provision that the officer titles be corrected on the July 11th minutes.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50250950>, Item 3.A.] (Exhibit E)

##### **B. Approval of Appointment of Non-Administrative Personnel as of August 7, 2017 APPROVED**

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50250950>, Item 3.B.] (Exhibit 1)

**C. Approval of Personnel Changes as of August 7, 2017 APPROVED**

Certified and classified personnel changes were approved, as listed in Addendum Exhibit 2.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50250950>, Item 3.C.]

**D. Approval of Leave(s) of Absence as of August 7, 2017 APPROVED**

Leave(s) of Absence were approved, as listed in Addendum Exhibit 3.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50250950>, Item 3.D.]

**E. Approval of Separation(s) and Termination(s) as of August 7, 2017 APPROVED**

Certified and classified personnel separations were approved as listed in Exhibit 4.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50250950>, Item 3.E.]

**F. Approval of Vouchers Totaling and Not Exceeding Approximately \$3,444,509.04 (Final Total) APPROVED**

A copy of vouchers for goods and services received by the Amphitheater Schools and recommended for payment has been provided to the Governing Board. The following vouchers were approved as presented and payment authorized:

FY 16-17 Encumbered

Voucher #612 \$547,398.63	Voucher #613 \$376,845.70	Voucher #614 \$60,412.43
Voucher #615 \$532,731.91		

FY 2017-2018

Voucher #706 \$184,412.99	Voucher #707 \$630,278.00	Voucher #708 \$139,528.79
Voucher #709 \$30,972.29	Voucher #710 \$699,985.25	Voucher #711 \$121,724.50
Voucher #712 \$94,398.09	Voucher #713 \$25,820.46	

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50250950>, Item 3.F.]

**G. Acceptance of Gifts APPROVED**

The listed gifts and donations were accepted with gratitude.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50250950>, Item 3.G.] (Exhibit 5)

**H. Approval of Parent Support Organization(s) - 2017-2018 APPROVED**

The Governing Board approved the following Parent Support Organizations: **Canyon del Oro Spiritline, Holaway Parent Teacher Organization and Copper Creek Elementary PTO.**

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50250950>, Item 3.H.](Exhibit 6)

**I. Receipt of June 2017 Report on School Auxiliary and Club Balances APPROVED**

The June 2017 report on School Auxilliary and Club Balances was approved as submitted.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50250950>, Item 3.I.] (Exhibit 7)

**J. Approval of Out of State Travel APPROVED**

Out of state travel was approved for students and/or staff (source of funding indicated).

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50250950>, Item 3.J.] (Exhibit 8)

**K. Designation of Student Suspension Hearing Officers and Student Expulsion Hearing Officers to Hear Evidence, Prepare a Record and Bring Recommendations to the Board, Pursuant to A.R.S. §15-843(F)(2). APPROVED**

The Board approved the designation of **Dr. Roseanne Lopez**, Chief Academic Officer, Elementary; **Anna Maiden**, Equal Opportunity Office Specialist; **Kristin McGraw**, Executive Director of Student Services; **Armando Soto**, Director of Interscholastics and **Michelle Tong**, Associate to the Superintendent and General Counsel, as Student Suspension (long-term) and Student Expulsion Hearing Officers.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50250950>, Item 3.K.] (Exhibit 9)

**L. Approval of Food Service Agreement – School Year 2017-2018 APPROVED**

The Board approved the Food Service Contract with ADE and its execution by Board President Grant and Superintendent Jaeger.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50250950>, Item 3.L.] (Exhibit 10)

**M. Approval of Easement to City of Tucson for Public Water Line at Amphitheater High School APPROVED**

The Board approved the easement as described and authorized General Counsel to execute the documents required.

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50250950>, Item 3.M.] (Exhibit 11)

**5. STUDY**

**A. Study of Proposed Revisions to Governing Board Policy JL (Student Wellness)**

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50250950>, Item 5.A.] (Exhibit 12)

Ms. Tong explained that the USDA gave schools new regulations under the Healthy and Hunger-free Kids Act of 2010. The regulation requires that school districts institute, adopt and clearly communicate to parents policies regarding identification of children who do not have sufficient funds to pay for their lunch. Districts are to come up with a way to collect those funds so that the school district has an accurate balance, without embarrassing children. The recommendation is to add language to District Policy JL that the Superintendent will institute and clearly communicate a meal charge policy so that all staff responsible for the enforcement will understand the need to comply with the Healthy and Hunger-Free Kids Act of 2010.

**B. Study of Proposed Revisions to Governing Board Policy and Regulation EEAG and EEAG-R (Student Transportation in Private Vehicles) and Policy EEB (Business and Personnel Transportation Services)**

[<https://v3.boardbook.org/Public/PublicAgenda.aspx?ak=1000433&mk=50250950>, Item 5.B.] (Exhibit 13)

Ms. Tong explained that ASBA reviews policies and makes recommendations for all school districts in Arizona. Based on what ASBA has learned, the recommended revision is to include policy that when Governing Board Members and employees who use their own vehicle for District business, or transport students in private vehicles, their private insurance is responsible first and the District's insurance is responsible second.

Mr. Leska asked for an example. Board Members use their vehicles to travel to meetings and conferences, but how else would they use them for business besides traveling to a venue. Ms. Tong said in the capacity of being a Governing Board Member she cannot think of a way they would use their personal vehicles for anything other than traveling to a venue. Mr. Jaeger said a couple of things to keep in mind are that Arizona State Law applies the preference and priority of insurance coverage used. The owner of the vehicle involved in an accident is initially the primary coverage, and then to the extent that there would be coverage by the District's insurance, it would be secondary. Mr. Jaeger explained that this is intended to make sure that people understand that when use their vehicles, they are assuming some risk. Ms. Grant and Mr. Leska asked what happens when transporting a family member to an event they are attending as a Board Member, or a teacher transporting a student who is a family member to a play, or sports event. Mr. Jaeger clarified that the policy already addresses that. The revisions are chiefly about including application for Board Members in the performance of their duties.

**BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

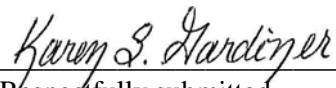
Mr. Leska requested a future agenda item regarding giving Math credit for CTE/JTED classes and a Friday Memo on the ownership of the water easement and swimming pool at Amphitheater High School.

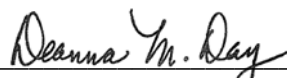
**PUBLIC COMMENT**

There was no public comment.

**ADJOURNMENT**

**ACTION: APPROVED. MOTION:** Ms. Day moved that the meeting be adjourned. **SECOND:** Mr. Leska;  
**DISCUSSION:** There was no discussion. **VOTE:** 5-0 (Voice Vote), **TIME:** 7:40 PM.

  
Respectfully submitted,  
Karen S. Gardiner

  
Deanna M. Day, Board Vice President

8/22/17  
Date

Approved: August 22, 2017